

Off-Campus Instructional Sites (OCIS) Actions

Type of Change	Percent of Program Delivered at Site	EPC Proposal Deadline	SACSCOC Action (Notification or Approval)	SACSCOC Submission Deadline	SACSCOC Visit or Teachout Plan?
New Off-Campus Instructional Site	24% or less	Semester prior to utilization	None needed	n/a	n/a
New Off-Campus Instructional Site	25%-49%	Semester prior to utilization	Notification	Semester prior to utilization	n/a
New Off-Campus Instructional Site	50%-100%	One year in advance of implementation	Approval	March 15 for Fall implementation / September 1 for Spring implementation	SACSCOC Site Visit (Contingent upon SMU's status with OCIS)
Relocation of Approved Off-Campus Site	24% or less	Semester prior to utilization	None needed	n/a	n/a
Relocation of Approved Off-Campus Site	25% or more	Semester prior to utilization	Notification	Semester prior to utilization	n/a
Increase in the Percentage of Program Offered at OCIS	From 1%-24% to 25% - 49%	Semester prior to increase	Notification	Semester prior to increase	n/a
Increase in the Percentage of Program Offered at OCIS	From 25% - 49% to 50% or more	One year in advance of increase	Approval	March 15 for Fall implementation / September 1 for Spring implementation	SACSCOC Site Visit (Contingent upon SMU's status with OCIS)
Relocation of OCIS	24% or less	Semester prior to utilization	None needed	n/a	n/a
Relocation of OCIS	25% or more	Semester prior to utilization	Notification	Semester prior to utilization	n/a
Name Change or Address Change of OCIS	25% or more	Semester prior to utilization	Notification	Semester prior to utilization	n/a

Off-Campus Instructional Sites (OCIS) Actions

Type of Change	Percent of Program Delivered at Site	EPC Proposal Deadline	SACSCOC Action (Notification or Approval)	SACSCOC Submission Deadline	SACSCOC Visit or Teachout Plan?
Closure of Off-Campus Instructional Site	24% or less	Semester prior to closure	None needed	n/a	n/a
Closure of Off-Campus Instructional Site	25% or more	One year in advance of closure	Approval	January 1 for Fall closure/ July 1 for Spring closure	Teachout plan must be included
Re-Opening of Off-Campus Instructional Site	24% or less	Semester prior to utilization	None needed	n/a	n/a
Re-Opening of Off-Campus Instructional Site	25% or more	Semester prior to utilization (provided site has been closed less than five years)	Notification	Semester prior to utilization	n/a